**PLUM BOROUGH SCHOOL DISTRICT**

**900 ELICKER ROAD**

**PLUM, PA 15239**

**MINUTES**

**REGULAR VOTING MEETING**

**Tuesday, January 31, 2017**

**Plum Senior High School Library**

**7:00PM**

The Plum Borough School District’s mission is to educate children in a safe and engaging learning environment

while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

**Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, January 31, 2017 at 7:00PM in the Plum Senior High School Library in Allegheny County at**

**900 Elicker Road Plum, PA 15239**

**Call to Order/Pledge of Allegiance**

Mr. Colella called the meeting to order at 7:00PM and led the group in the Pledge of Allegiance

**Roll Call**

Mrs. Vento took roll.

Present: Caldwell, Colella, Gallagher via phone, Rogers, Schlauch, Stepnick, Zucco

Absent: Dowdell

Solicitor: Mr. Lee Price

**Executive Session**

The Board met in Executive Session on January 10, January 17, and this evening, January 31, 2017 to discuss matters of student confidentiality, personnel, negotiations, taxes, and real estate.

**Approval of Minutes**

Recommend approval of the following Meeting Minutes: December 20, 2016 Regular Board Meeting; and the January 17, 2017 Discussion Meeting.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

**Transportation Recognition – Dr. Tim Glasspool, Superintendent**

1. **Rebecca Gessler and Elizabeth Tanner**

**Board Appreciation**

1. **PTA – Mrs. Cherie Sechoka, Council of PTA President**
2. **District – Dr. Glasspool**

**Student Features**

1. **Mrs. Kristen Gestrich, Pivik Interim Principal**
2. **Daniel Caruso a Think Through Math Winner**

**Citizens’ Comments on Agenda Items**

None

**Citizens’ Comments on Non-Agenda Items**

1. Tim Sandstrom, DeHaviland Drive, spoke regarding the preliminary budget, delinquent tax revenue, and capital projects.

2. Chad Salerno, Old Frankstown Road, spoke regarding their daughter, a student at Plum High School.

3. Pamela Salerno, Old Frankstown Road, spoke regarding their daughter, a student at Plum High School.

4. Karin Acquaviva, Repp Road, spoke regarding safety and security.

**Agenda**

**Facilities Committee - Mr. Rich Zucco, Chair**

Recommend waiving Policy No. 707 - Use of Facilities for the Western PA Bruins Girls’ Basketball Club.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the Western PA Bruins Girls’ Basketball Club Use of Facilities Request.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to pay the GOB Invoices for Regency Park at Old Holiday Park, as attached.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Zucco*

*No: Stepnick*

*Absent: Dowdell*

Recommend approval to pay the GOB Invoices for Transportation Facility, as attached.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Mr. Zucco made the report.

**Personnel Committee - Mr. Steve Schlauch, Chair**

Recommend approval to accept the retirement of Andrew Kropelak, Teacher at Pivik Elementary School, effective the day after the last teacher workday of the 2016-17 school year.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

**The following motions were read - recommend approval of all personnel items as listed.**

*Motion by: Schlauch, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the retirement of Diane Yorkshire, English Teacher at Oblock Junior High School, effective the day after the last teacher workday of the 2016-17 school year.

*Motion by: Zucco, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the retirement of Barbara Flot, Bus Aide, retroactive to January 20, 2017.

Recommend the termination of Joseph Perri, Bus Driver, effective immediately.

Recommend approval to eliminate the position of Administrative Assistant for Technology, effective immediately.

Recommend approval to create the following position:

* 1. Full Time Help Desk Technician

Recommend approval to hire Tras Watts, Full-Time Help Desk Technician, effective February 1, 2017 at a yearly rate of $35,000.

Recommend approval to hire Thomas Murphy, Bus Aide, effective February 1, 2017 at the contracted rate.

Recommend approval to hire Michael Sweeney, Bus Driver, effective February 1, 2017 at the contracted rate.

Recommend approval to revise the start date of Mia Emiliani, Long-Term Substitute Math Teacher, from January 17, 2017 to January 13, 2017.

Recommend approval to hire Travis Walton, Part-Time Help Desk Technician, with an effective date to be determined by the Superintendent.

Recommend the following maternity leaves:

* 1. Dayna Lorenz, beginning on or about June 5, 2017 through the first twenty-six teacher days of the 2017-18 school days.
  2. Amber Miller, for the 1st semester of the 2017-18 school year.
  3. Alexandria Griffith, beginning on or about January 24, 2017 through March 6, 2017.

Recommend an intermittent leave, in accordance with the Family Medical Leave Act (FMLA), for the following employees:

a. Antoinette Bush, extending through January 31, 2017

b. Renae Ritchie, retroactive to December 8, 2016 through March 1, 2017.

Recommend approval of the following unpaid leaves:

a. Denise Guerriero, extending unpaid leave through January 23, 2017.

b. Tyler VanRyn, for one and one half days retroactive to December 22, 2016.

c. Joseph F. Schreib, retroactive to December 14, 2016 for a period not to exceed one year.

**Education Committee – Mrs. Susan Caldwell, Chair**

Recommend approval of the Transportation Plan and Memorandum of Understanding between the Plum Borough School District and Allegheny County Department of Human Services, Office of Children, Youth, and Families, as attached.

*Motion by: Caldwell, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to award a bid for wired infrastructure to CCL Technologies, 50% to be reimbursed using E-Rate funds, balanced to be paid with existing GOB funds, as presented.

*Motion by: Caldwell, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of an overnight Field Trip, as listed.

|  |  |  |
| --- | --- | --- |
| **Attendee(s)** | **Location/Conference** | **Dates** |
| Mr. Bronkaj and student | Atlantic City, NJ/NAFME Conference / Competition | April 5-8, 2017 |

*Motion by: Caldwell, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the following educational agreements, as listed.

|  |  |
| --- | --- |
| **Facility** | **Type of Agreement** |
| Pressley Ridge | Education Agreement |
| Grade Point Resources | Extended School Year Agreement |

*Motion by: Caldwell, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the following grants, as listed.

|  |  |  |
| --- | --- | --- |
| **Donor** | **Recipient** | **Amount** |
| PPG | Regency Park Elementary School | $1,000 |
| Donors Choice | Pivik Elementary School | $1,632 |
| PPG | Pivik Elementary School | $1,199 |
| Exxon | Plum High School | $500 |
| PPG | Oblock Junior High School | $979 |
| A.I.U. | Regency& Center Elementary Schools | $300 |

*Motion by: Caldwell, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Mrs. Caldwell made the report.

**Finance Committee – Mr. Sal Colella, Chair**

Recommend approval of the Treasurer’s Report and bill payments for December 2016, as presented.

*Motion by: Colella, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the January Budget Transfers, as presented.

*Motion by: Colella, Second by: Zucco*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to advertise for bid the following items as listed:

* 1. Bus Parts

b. Athletic Supplies

*Motion by: Colella, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept an agreement with AMCA Systems LLC for Affordable Health Care and ACA TaxTrack Software License Agreement, as presented.

*Motion by: Colella to table, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to enter an agreement with Northwood Realty Services for the sale of properties at 3411 Leechburg Road and 1460 Greensburg Road Upper Building at a 6% commission rate, per solicitor approval as to form.

*Motion by: Colella, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Mr. Colella made the report.

**Policy Committee – Mrs. Vicky Roessler, Chair**

Mrs. Roessler made the report.

**Safe and Supportive Schools Committee – Mrs. Vicky Roessler, Chair**

Mrs. Roessler made the report.

**Transportation Committee – Mr. Jim Rogers, Chair**

Mr. Rogers made the report.

**Athletic Committee – Mrs. Michele Gallagher, Chair**

Recommend approval to hire Mike Larko, Sr., Senior High Assistant Volleyball Coach, for the spring 2017 season,at the contracted rate.

*Motion by: Gallagher, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept Erin Diebler, Senior High Volunteer Assistant Softball Coach, for the spring 2017 season.

*Motion by: Gallagher, Second by: Caldwell*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

**Food Service and Nutrition Committee – Mrs. Michelle Stepnick, Chair**

Mrs. Stepnick made the report.

**Intergovernmental Committee – Mrs. Susan Caldwell, Chair**

An Intergovernmental Committee Meeting is scheduled for Wednesday, February 15, 2017 at 7:00PM in the Plum High School Board Room.

**Forbes Road Career and Technology Center - Mr. Jim Rogers, Representative**

Mr. Rogers made the report.

**Legislative Policy Council – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Representative**

Recommend appointing \_\_\_\_\_\_\_ to the Legislative Policy Council as the Plum Borough School District Representative.

*Motion by: Roessler to appoint Steve Schlauch*

*Motion by: Gallagher to appoint Michelle Stepnick*

*Final Resolution: Motion fails in a Roll Call Vote*

*Schlauch: Caldwell, Colella, Roessler, Schlauch,*

*Stepnick: Gallagher via phone, Rogers, Stepnick, Zucco*

*Absent: Dowdell*

**President’s Report – Mr. Kevin Dowdell**

Mr. Colella made the report.

**Announcements**

A Special Voting Meeting is scheduled for Tuesday, February 7, 2017 at 6:00PM in the Plum High School Library.

The Discussion Meeting is scheduled for Tuesday, February 21, 2017 at 6:00PM in the Plum High School Library

The regular February Board Meeting is scheduled for Tuesday, February 28, 2017 at 7:00 PM in the Plum High School Library.

**Adjournment**

Motion to adjourn at 8:47

*Motion by: Zucco, Second by: Roessler*

*Final Resolution: Motion passes*

*Yes: Caldwell, Colella, Gallagher via phone, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

*ATTEST TO:*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Board Secretary*